

## ABSTRACT OF THE DISCLOSURE

On a server, an OPI daemon constantly monitors OPI configuration folders which are under control of an OPI, i.e., OPI directories 90. A user mounts a file system of the server from an editing workstation, creates a folder under the OPI directory by operating a mouse or the like under a GUI environment, and copies an authentication file to the folder. The authentication file gives instructions for the folder to be managed as an OPI folder in which the OPI functions can be utilized. Accordingly, on the server, the OPI daemon registers the folder in an OPI database and performs a process for issuing a folder ID, so that the folder is managed as the OPI folder.